

# THE JOB DESCRIPTION OF A SMALL GROUP LEADER COACH

## THE WIN FOR SGL COACHES

As a coach for our SGLs, we need you to both manage and shepherd the small group leaders in your care. You win when small group leaders feel known, trained, and celebrated so they can do for their few what you do for them.

## ACCOUNTABILITY

- Elementary Program Coordinator

## QUALIFICATIONS

- You love God.
- You care about small group leaders and the kids they influence.
- You're committed to managing and shepherding small group leaders for at least one year.

## RESPONSIBILITIES

*Make sure your small group leaders are known.*

- Connect with them regularly.
- Be aware of major events and needs in their personal lives.

*Make sure your small group leaders are trained.*

- Ensure they have their weekly small group materials.
- Know the dynamics, numbers, and needs of their small group.
- Check in with them quarterly and ask evaluation questions.
- Do something every month to cue, train, and equip them.
- Communicate and encourage them to attend small group leader training events and other important ministry events.
- Attend the appropriate training events and meetings whenever possible so you are ready to train and meet with the leaders you lead.

*Make sure your small group leaders are celebrated.*

- Cue them monthly to share their wins with you.
- Relay their stories to the ministry staff.
- Encourage them through regular and random notes, emails, and compliments to let them know you notice the great things they do.